

## **Charlton Old Home Day**

**May 4, 2022**

6 p.m. - 7:30 p.m.

Charlton Sr. Center

In attendance: Debora Anderson, Craig Bellisario, Cedric Flower, Brad Howard, Steve Koronis, Mike Lally, Danielle Leboeuf, Jim Pervier, Larry Pierce, Patsy Rydlak, Kathleen Walker, Basia Zurawski

### **Agenda**

#### Introductions

Steve Koronis facilitated meeting

Danielle Leboeuf took meeting notes

Acceptance of Minutes of April 13, 2022- unanimous

#### Introduce and vote on new members

- Larry Pierce- Soap Box Derby and parade floats - new volunteer application will be submitted. He will shadow Gerry Doble to learn about the Soap Box Derby.
- Patsy said the manager of country bank (Cynthia Saucier) would like to be part of the committee, she will fill out an application and plan to come to our next meeting.
- Debora Anderson- trash
- Danielle Leboeuf- kids fun run
- Brad Howard- can shadow anyone that needs help the weekend of OHD event
- We need a new volunteer TBD to shadow Mike Lally for donations

Bagpiper for parade- Patsy will follow up with them and bring an update by next meeting, she will look at cost and availability

#### Parade floats and bands

Patsy reached out to music departments in town highschoools (Baypath and Shepard Hill). They are still waiting to hear from Shepard Hill Choir/Band to see if they have interest. Patsy has also personally reached out to local companies about floats, her goal is to get 10 floats. Country Bank is confirmed to do a float.

Larry Pierce has experience building floats for parades. He will work with Patsy.

Jim reached out to Virginia Bailey at Auburn High School about securing the Auburn band at OHD. Still waiting for confirmation.

Jim is waiting to confirm bagpipes and also the Quaboag Highlanders Pipes and Drums to confirm.

Soap Box update - Steve K.- Jeanne will help Steve get applications to the library and police station. The application is also an online town website. Need to call hay people by mid-June. Basia would like to create a flier to send to Dudley-Charlton Education foundation to send to all principals about the soap box derby. Steve will send Basia pdf of this file.

Facebook update - Patsy- we have 100 new members on facebook. She is reposting things to Charlton Happening and Charlton Old Home Day as well to generate interest.

School Newsletters - Basia- she has sent this to schools about the OHD event. Jenny is working on flier for OHD, Basia will send this to schools. She would also like to include a flier about the kids race and soap box derby as well so principals have everything in one email. Steve will get Basia the soap box flier and Danielle will get her the kids run flier.

Media- Basia will contact the local newspaper (Villager) at the beginning of August to advertise for the event. Suggestion to have someone write a letter to the editor to highlight various topics we celebrate during OHD weekend. Patsy - events in central mass, can we get an advertisement posted on a central mass event for a family friendly event(?)

Farm equipment and antique cars- interest in possibly having a hay wagon- Cedric will check with Masonic home.

Mounted Horses- Jim P. will inquire with state about their availability that weekend

Country Bank- Patsy- Cynthia the manager will be planning to do a float for the parade

Trevor The Games Man - Kathleen- confirmed coming 9-4, he will be walking in stilts in the parade. \$900/day all inclusive.

Fireworks Estimate on posts - Jim- Posts run between \$6.25-7.25/per post. Waiting for the fire marshal to OK the site prep work before we can order the posts. Fire marshal would like to meet with Atlas fireworks to make this decision. We would like to get a representative from Charlton fire to discuss these matters at our next meeting if possible.

Donations - all the letters went out- we need to get another volunteer to go out with Mike to collect donations

Donations are made payable to *Town of Charlton Old Home Day Committee*

Additional donor addresses - Steve- Blue Water Group is building the development and leasing it to Amazon for 20 yrs. Amazon is planning to be "open" by August 2023, it might be too early to get their involvement this year with OHD, but if we still plan to reach out to see if they want to

sponsor part of the event or possibly have a job fair during the weekend. Patsy is planning to post the donation letter to the OHD website to encourage other businesses to donate.

Brochure - Jenny- not present at this meeting will get update at the next meeting- two sided brochure, folded into thirds, she will bring copies of it to next meeting and give her our input for this year's version

Vendors - Craig- confirmed 27 booths and 25 vendors at present have signed up. We had 90 total last year; we expect to get the same turnout again this year. During summer months the vendor sign-up picks up quite a bit. Vendors can choose to be a firework vendor, on the town common vendor, or both. Patsy posted the application on the town website and facebook page. Vendors have to obtain their own permit from Charlton Police to use for the weekend as well. Food vendors we try to diversify, first come first serve basis. Non profit vendors take priority over "profit" vendors.

Traffic Control - Chief Dowd- not present at meeting will get update at next meeting

Pups in the Air -Jeanne- not present at meeting will get update at next meeting

Parade Committee- Brad and Patsy- Parade organizer at Overlook on the day- Suggestion to create a map to make coordinating the day of easier. Patsy will help Brad get a layout of things then Brad Howard will facilitate the line up of everyone else. For safety purposes we need cars going first and will create an order of operations for walkers, floats, etc.

**Next Meeting Date: Thursday, June 2nd 5pm at the Charlton Senior Center Back Room**