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TOWN OF CHARLTON
Minutes of Regular Selectmen's Meeting
Tuesday, May 18, 2021, 6:30pm

Meeting held by ZOOM webinar, video participation: <https://us02web.zoom.us/j/87489442885>

Present: Chairman – William Borowski, Vice-Chairman – Patsy Rydlak, Clerk – Barbara Zurawski, Members – David Singer and Stephen Koronis¹, Town Administrator – Andrew Golas and Student Selectman – Henry Weiland.

I. Call to Order:

Chairman Borowski called the meeting to order at 6:30pm. Due to COVID and meeting via ZOOM, all votes will be done by roll call vote.

II. Consent Agenda / Warrant Approval as Needed

- a. Minutes of Regular Meeting – April 27, 2021. **Motion by Mr. Singer to approve the minutes of April 27, 2021, seconded by Ms. Rydlak. Roll call vote: Mr. Singer – aye, Ms. Rydlak – aye, Ms. Zurawski – aye and Chairman Borowski – aye. Unanimous.**
- b. Minutes of Regular Meeting – May 4, 2021. **Motion by Mr. Singer to approve the minutes of May 4, 2021, seconded by Ms. Rydlak. Roll call vote: Ms. Rydlak – aye, Mr. Singer – aye, Ms. Zurawski – aye and Chairman Borowski – aye. Unanimous.**

III. Community Relations, Announcements and Open Forum

Ms. Zurawski read the announcements.

IV. Appointments/Resignation:

- 1. Disband Stipend Advisory Committee – Mr. Golas stated that as the Annual Town Meeting has passed, he would recommend the Board disband the Stipend Advisory Committee. As you know, the committee was reconstituted in January of 2021 to review the stipends of elected and appointed officials and to have it ready for the Annual Town Meeting which they did. He would like to thank Richard Vaughan, Robert Leary, Jean Vincent, Frank Morrill and Bill Borowski for their professionalism and diligence in getting the job done. We have prepared letters thanking them for all their work and they are in the board's sign folder. **Motion by Mr. Singer to disband the Stipend Advisory Committee and send a letter thanking them, seconded by Ms. Rydlak. Roll call vote: Ms. Zurawski – aye, Ms. Rydlak – aye, Mr. Singer – aye, Mr. Koronis – aye and Chairman Borowski – aye. Unanimous.**
- 2. Resignation – Outreach Coordinator – Mr. Golas stated that attached is a letter from Katherine S. Pariseau resigning from her position as Outreach Coordinator for the Council on Aging effective June 16, 2021 as she will be moving out of state. A letter thanking her for her time and commitment she has provided to the town is in your sign folder. The Board should accept Ms. Pariseau's resignation. **Motion by Mr. Singer to accept Ms. Pariseau's resignation with regret, seconded by Ms. Rydlak. Roll call vote: Mr. Koronis – aye, Ms. Zurawski – aye, Ms. Rydlak – aye, Mr. Singer – aye and Chairman Borowski – aye. Unanimous.**

¹ Mr. Koronis entered the meeting at 6:34pm

V. Scheduled Appointments: None

VI. New Business:

1. Charlton Lions Club – request for toll road. Mr. Golas stated that the Charlton Lions Club is requesting permission to hold a toll road in Charlton Center (intersection of Main Street and Masonic Home Road) on Saturday, June 5, 2021 from 9:00am – 12:00 noon. (Rain Date June 12, 2021) This request was forwarded to Police Chief Dowd who is in support of the toll booth contingent upon the following safety precautions:
 - All volunteers must wear bright colored vests while soliciting donations;
 - Orange traffic cones must be set out on Main St. and Masonic Home Road for a distance of not less than 50 feet on each respective way prior to reaching the toll station. A minimum of 5 traffic cones on each roadway should be put in place at a distance no greater than 10 ft. apart;
 - Signs warning “Voluntary Toll Booth Ahead” must be erected on both Masonic Home Road and Main St. not less than 75 feet from the toll station; and
 - No stopping of cars or impeding the flow of traffic in any wayMoney raised from this event will be used for helping the community. He would recommend the board approve this request. **Motion by Mr. Singer to approve the request, seconded by Mr. Koronis. Roll call vote: Mr. Koronis- aye, Ms. Zurawski – aye, Ms. Rydlak – aye, Mr. Singer – aye and Chairman Borowski – aye. Unanimous.**
2. Overlook Communities – request for B.Y.O.B. Mr. Golas stated that attached is a request from Jeremy Roush, Overlook Chief of Culinary Services for Overlook Communities. Mr. Roush is asking the Board to grant Overlook Communities a B.Y.O.B. to be used in their Acacia Dining Room which is the main venue by which most Independent Living Residents receive their meals. Having a B.Y.O.B. will allow the residents the opportunity to bring their own alcohol from their apartments and cottage homes to the dining room to enjoy with their meals. Currently, the Board’s B.Y.O.B. policy allows patrons the ability to bring in beer and wine only and the hours are limited to Thursday, Friday and Saturday evenings from 5:00pm – 10:00pm. Mr. Roush is asking the board to consider a change to the existing hours in the policy to meet the hours of operation for Overlook’s Acacia Dining Room which are:
Lunch – Monday thru Friday – 11:00am – 1:30pm
Dinner – Monday thru Saturday – 4:00pm – 7:00pm and
Sunday Brunch – 11:00am – 1:30pm
And to extend the hours each day by one hour to allow them to accommodate the last reservations of diners. They are also asking the Board to allow for the inclusion of hard alcohol in addition to the consumption of beer and wine. The Alcoholic Beverages Control Commission has informed us that this is all within the Board’s purview. Building Commissioner Meskus and Police Chief Dowd have both approved this request. As the Overlook Communities is the home of the residents, he would recommend the board approve the request. Jeremy Roush from the Overlook was present to answer any questions the board may have. **Motion by Mr. Singer to approve the request, seconded by Ms. Rydlak. Roll call vote: Ms. Zurawski – aye, Ms. Rydlak – aye, Mr. Koronis – aye, Mr. Singer – aye and Chairman Borowski – aye. Unanimous.**
3. Selectmen Summer Schedule - Chairman Borowski asked for this item to be on the agenda. In the past, due to each Selectmen’s vacation schedule in the summer, we aren’t always able to get a quorum for a meeting. Chairman Borowski is asking the board to consider having one meeting in July and one meeting in August on the 2nd Tuesday of each month. Should the need for a meeting be called, each member will be notified. What are the wishes of the board? **Motion by Mr. Singer to accept the summer schedule, seconded by Ms. Rydlak. Roll call vote: Ms. Rydlak – aye, Mr.**

Koronis – aye, Ms. Zurawski – aye, Mr. Singer – aye and Chairman Borowski – aye.
Discussion was to plan on the next meeting being in person.

VII. Old Business:

1. Approval of Four Score Host Community Agreement Amendment – Mr. Golas stated that at the Board's April 13, 2021 meeting, you approved the change in ownership for Four Score Holdings, LLC located at 144 Sturbridge Rd. to Aspen Blue as well as confirmed the Host Community Agreement and Development Agreement are in full force and effect pending our legal team review. The Board also extended the March 1st deadline to October 31, 2021 for them to get their license. Legal Counsel has reviewed and approved the attached Consent Agreement between the Town of Charlton and Four Score Holdings, LLC. He would recommend the board approve. **Motion by Mr. Singer to approve, seconded by Mr. Koronis. Roll call vote: Mr. Singer – aye, Ms. Rydlak – aye, Mr. Koronis – aye, Ms. Zurawski – aye and Chairman Borowski – aye. Unanimous.**

VIII. BOS Committee Reports

1. CMRPC – Ms. Rydlak & Mr. Borowski – Chairman Borowski said they had submitted a couple of streets and intersections to CMRPC for their assistance and they look at it for safety reasons. We are just waiting to hear back from them.
2. Economic Development Commission – Mr. Koronis was happy to see EDC members at town meeting who brought up some interesting points.
3. Fire Station Building Committee – Chairman Borowski said that this is a conversation that we will want to have in the upcoming months that we should come up with an overall plan for the Fire Station Building Committee. Ms. Rydlak suggested assigning Ms. Zurawski to represent the board. Ms. Zurawski said she would.
4. LNG Committee – Ms. Rydlak said there's been no news and no committee activity. We are waiting for the state.
5. Marijuana Advisory Committee – Ms. Rydlak & Mr. Koronis – Ms. Rydlak said there is nothing new.
6. Sex Offender Bylaw Committee – Mr. Singer said this is still on target for hopefully the Fall Town Meeting Warrant. Mr. Golas said as long as he gets something by the end of August.

IX. BOS Policy Review - None

X. BOS Goals & Objectives - None

XI. Student Selectperson Report: Henry Weiland reviewed his final report. The Board congratulated him on a job well done this year and wished him the best at Harvard. Mr. Weiland thanked the board.

XII. Town Administrator Report – Mr. Golas reviewed his report.

XIII. Other Business (unknown at time of posting) – Ms. Rydlak said she received a call from Attorney Cosgrove regarding a question that was asked of him at town meeting regarding having a raffle or something to entice residents to attend town meetings. He said that other towns do that and he is still waiting for more feedback and research on it. Mr. Singer recommended asking Mr. Golas to reach out to Oxford. They don't do it anymore but they used to, the Moderator would have drawings or something. Ms. Rydlak recommended putting a survey out on our facebook page.

Chairman Borowski said historically we have done Selectmen goals and for a discussion at a June meeting, he would like the board to think around that and instead of setting goals for the board, set them for the Town Administrator this year.

XIV. Next Meeting Announcement:

- BOS Regular Meeting – June 8, 2021, 6:30pm – via ZOOM or Hybrid

XV. Adjourn - **Motion by Mr. Singer to adjourn at 7:01pm, seconded by Ms. Rydlak. Roll call vote: Ms. Zurawski – aye, Mr. Koronis – aye, Ms. Rydlak – aye, Mr. Singer – aye and Chairman Borowski – aye.**

Submitted by:


Mary C. Devlin

Administrative Assistant

Accepted by:



William Borowski, Chair

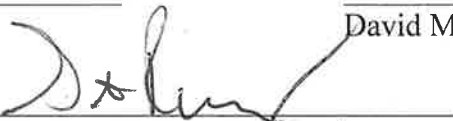


Patsy Rydlak, Vice-Chairperson



Barbara Zurawski, Clerk

David M. Singer, Member



Stephen G. Koronis, Member

Charlton Board of Selectmen

May 18, 2021

Selectstudent Report

By: Henry Weiland

A. Senior Events

- a. The senior class is slated to hold its Senior Reception this Friday, May 21st at Wachusett Mountain
 - i. Seniors will enjoy appetizers, an ice cream bar, and a sunset ski-lift ride
- b. On this Sunday, May 23rd, there will be the second-ever senior parade commencing at Shepherd Hill
 - i. Cars will navigate from Shepherd Hill to Heritage School and enjoy ample celebration
- c. Next week, the seniors will enjoy a Senior BBQ, John and Abigail Adams Scholarship breakfast, pep rally, a Senior Breakfast, and finally, prom on Thursday, May 27th at Polar Park
 - i. The district granted no school for seniors on Friday, May 28th
- d. During the next week, Liam Coleman will perform during the Senior Sunset Concert on Wednesday, June 3rd, there will be assemblies on Thursday and Friday, and finally, graduation on June 6th at the DCU Center
 - i. Each student was granted four tickets to assemble a family “pod”
 - ii. It is unsure of at this time if the new COVID regulations will impact the number of people allowed to attend
- e. All of these senior events allow ample time and opportunity to recognize the Class of 2021 after a tumultuous year in the pandemic

B. Extracurriculars

- a. Spring sports continue to be under way with track and field, lacrosse, baseball, softball, wrestling, and tennis competing in the Midland Wachusett A League

- i. Huge congratulations to Claudia Bonaventura on scoring her 200th goal this past Monday against Northbridge!
- b. Show choir finished its competition season, and they are holding tryouts, along with the Pitt Band, this Monday and Wednesday in the auditorium

C. Miscellaneous


- a. The NHS hosted the first-ever Cornhole Tournament this past Thursday, May 13th on Carmignani Field
 - i. Every cornhole board was spaced out following COVID regulations allowing 36 teams to play in single-elimination format
- b. Shepherd Hill finished AP testing this past Monday
 - i. Students will receive their scores in early July
- c. MCAS testing began this week with English testing this Tuesday and Wednesday with math finishing the week on Thursday and Friday
 - i. All sophomores are taking the exams with it being optional for juniors
 - ii. Science MCAS will take place in early June



Town of Charlton

OFFICE OF THE TOWN ADMINISTRATOR

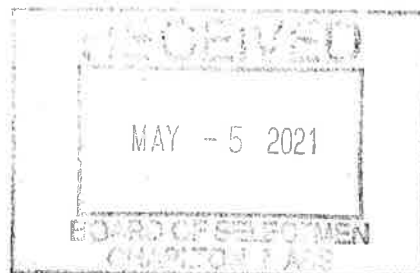
Andrew M. Golas, Town Administrator

TO: Board of Selectmen
FROM: Andrew Golas, Town Administrator 
DATE: May 12, 2021
SUBJECT: Town Administrator's Report – for Selectmen's meeting of 5/18/2021

Notice of retirement – We have received a letter from Cheryl Hansen - Library Director, that she will be retiring effective October 29, 2021. It has been a pleasure to work with her and I wish her well on her future retirement.

Re-appointments by the Board of Selectmen – We will be starting the process of notifying individuals appointed by the Board of Selectmen whose terms will be expiring June 30, 2021, and asking if they wish to be re-appointed. The list of re-appointments will be provided to the board at your June meetings. Should any board members have any questions regarding the re-appointment process or employee performance, please let me know in advance of the meetings.

BOS
info
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Report



40 Main Street
Charlton, Massachusetts 01507
508-248-0452
www.charltonlibrary.org

May 5, 2021
Mr. Andrew Golas
Charlton Town Hall
37 Main St.
Charlton, MA 01507

Dear Mr. Golas,

This letter is my official notification that my last day of work at the Charlton Public Library will be October 29, 2021. On that day, I plan to retire.

I am excited about my impending retirement but wanted to take this opportunity to thank you for all of the support that I have received working for the Town of Charlton. I have genuinely enjoyed my employment with the Town for the past 15 years and I will miss my coworkers and fellow department heads when my retirement day comes.

Sincerely,

A handwritten signature in cursive that reads "Cheryl Hansen".

Cheryl Hansen

Director