

Board of Trustees of the Charlton Public Library

May 19, 2022 6:30 P.M.



Present: Stefan Sage, Cheryl Meskus, Sherri Westbury, Kathy Kaczynski,  
Karen Wall: Library Director

**1. Call to order at 6:30pm**

- a. Approval of minutes postponed to July meeting
- b. Next regular meeting date July 21, 2022

**2. New Business**

- a. New trustee orientation of trustee roll and building:

1. Review of the Role of BOT by SS: included review of BOT Calendar, Policy Review & Changes, Hire Director, Assist/Support the Director, budget Review, recommend review Trustee bylaws for July Mtg, SS will send out for review

2, Karen Discussed the Long-Range Plan and will send out to BOT

3. SS and KW gave the BOT an in-depth tour of the library, and showed/explained BOT the "problem/work" areas.

**4. Reports**

- a. Directors' reports Reviewed by KW, Explained Fold 3 Database which is a new database that is available to search Military Records

- b. Budget review done by KW

**5. Adjournment 8:00pm**

Accepted July 21, 2022  
*Kathy Sage*