

Board of Trustees of the Charlton Public Library

July 21, 2022

Present: Cheryl Meskus, Sherri Westbury, Kathy Kaczynski, Stefan Sage, Fran Mower, Fiona Ryder, Karen Wall: Library Director

1. Call to order at 6:35pm

a. Approval of minutes from 4/21/22 meeting motion made by F. Ryder and second by F Mower: All in favor

Approval of minutes from 5/18/22 meeting motion made by Kaczynski and second by S. Westbury: F. Mower & F. Ryder abstained, all others in favor

b. Next regular meeting date Aug 18, 2022

2. New Business

a. Open Forum: Several citizens were present to discuss the discipline process of a Library Staff member

S. Sage reviewed rules for addressing the BOT and topics allowed,

The following citizens were present:

Mandy Bush Charlton, Shannon Murray Charlton, Kerri Wydrankowski Charlton

Carla Coan Charlton

Information they provided or were looking for included:

How are the staff/librarians evaluated?

Does someone look at programs?

This person often adapts programs for all levels of learning ability

All staff are wonderful to children & adults

Homeschool programs are a wonderful resource

What is the process for evaluating programs?

Do we collect statistics and how do we use them?

TOWN CLERK
AUG 31 2022
CHARLTON MASS

With staff issue, due to vacation and person on leave they want programs to continue in the current manner they are use to, do not want to see the programs suffer. The Mom's Club members are willing to volunteer to run programs.

K Wall Library Director did address some of their concerns, especially those regarding evaluating programs and the process, look at attendance, how the program is received/liked etc.

Molly evaluates the children's programs and Karen does the adult programs

S. Sage & K Wall reviewed the collection and use of statics for our own use and for the state.

K Wall reviewed the summer reading program and how the Hybrid model came about due to the request of several parents as the original program was to be all on line. But the kids want to have something tangible. So an adjustment was made in how the program was run.

b. Reorganization of BOT:

Chair- Stefan Sage; motion made by C Meskus second by K Kaczynski

Vice chair- Fran Mower; motion made by C Meskus second by K Kaczynski

Secretary- Sherri Westbury; motion made by C Meskus second by F Mower

All motions pass unanimously

c. FY 22 budget Report

\$500 from State Aide was used to cover FY22 invoices

K Wall explained CW Mars budget line for new members

4. Reports

a. Directors' reports Reviewed by KW, Explained E book 1 book/1 patron system with CW Mars and the library

The 10 Hot Spots that we received through a grant has ended, however due to their popularity K Wall has found a company from which to procure them from at a reasonable price. The company is called Mobile Beacon.

b. Budget review done by KW

5. Adjournment 8:00pm

Submitted

Cheryl Meskus

Accepted 8/18/22 *St/Sage*
Cheryl Meskus