

TOWN CLERK

NOV 22 2022

CHARLTON MASS

Board of Trustees of the Charlton Public Library  
October 20, 2022 6:30 P.M.

Present: Fiona Ryder, Stefan Sage, Kathy Kaczynski, Fran Mower, Karen Wall (Library Director), Cheryl Meskus, Sherri Westbury

**1. Call to order 6:32pm**

- a. Approval of minutes of September 15, 2022 made by CM, KK seconded; all in favor.
- b. Next regular meeting date November 17, 2022 6:30pm

**2. New Business**

- a. Open Forum: no participants
- b. State Financial Report: reviewed; KW provided a very nice explanation on this report: CPL is meeting and exceeding the state requirements
- c. Meeting Room Policy: reviewed new policy; CM moved to accept, SW seconded, all were in favor; new policy goes into effect today. Discussion on whether to allow a request to use Dexter Hall for a fundraiser by a local sports group; discussed and agreed this went against current policy; KW to inform the spokesperson for sports group.
- d. Fall Town Meeting: 10/24/22; CPL asking for 3 items to be approved; any questions at the meeting will be deferred to KW
- e. Annual Action Plan: KW to distribute last year's copy to the Board for review next meeting

**3. Old Business**

- a. Photograph, Video and Filming Policy: SS sent a copy to Chicago for review; no response yet. Recommendation made/accepted to capitalize Library throughout the policy. KK suggested a wording change that would reflect alignment with legal definitions; she will continue to work on this wording and will distribute to Board once finished.

**4. Reports**

- a. Directors' reports: reviewed. Discussion regarding Friends of Library (membership, new President, utilizing an individual at the Clinton Bigelow Library's Friends as a resource
- b. Budget: reviewed.

**5. Adjournment 8:13pm**

Approved 11/17/22  
Stef Sage