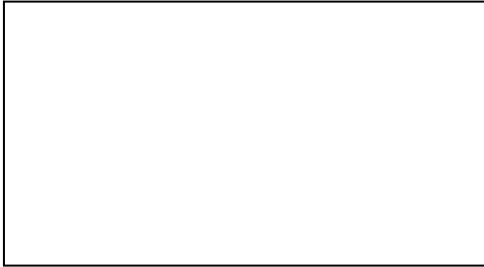




Application for a Building Permit 9th Edition Other Than a One or Two Family Dwelling

Building Commissioner
37 Main Street
Charlton, MA 01507
508-248-2241

_____ Date: _____
Approved by: **Curtis J. Meskus, Building Commissioner**



1. Owner & Applicant

Property Address: _____ Assessors; Map _____, Block _____, Lot _____
Owner of Record Name: _____ Address: _____
 E-mail _____ Phone Number: _____ Alternate Phone: _____
 City: _____ State: _____ Zip code: _____
Authorized Agent Name: _____ Address: _____
 E-mail _____ Phone Number: _____ Alternate Phone: _____
 City: _____ State: _____ Zip code: _____

2. Proposed Project

New Construction: _____ Size: _____ x _____ x _____ Number of Stories: _____	Building: _____
Addition/ Remodeling: _____ Size: _____ x _____ x _____ Number of Stories: _____	Electrical: _____
Alterations: _____ Size: _____ x _____ x _____ Number of Stories: _____	Plumbing: _____
Repairs: _____ Size: _____ x _____ x _____ Number of Stories: _____	Mechanical (HVAC): _____
Demolition: _____ Size: _____ x _____ x _____ Number of Stories: _____	Fire Protection: _____
Project Description _____	Total estimated cost _____
	Fee multiplier: _____
	Permit Fee: \$ _____
	Minimum Fee: \$ 200.00

For any structure, attach a drawing(s) dimensioned and labeled to scale; showing the size, type and location of all foundations and supports, beams, girders, braces, floor, wall and roof framing and coverings. If addition show before and after plans.

3. Zoning

Zoning District	Lot Area	Road Frontage	Flood Zone; Yes or No	Are there wetlands within 100 feet; Yes or No	
	Front Yard Setback	Side Yards Setback		Rear Yard Setback	
	Required Provided	Required	Provided	Required	Provided

Attach a site plan, showing the property dimensions, the location all existing structures, sewage disposal systems, water supplies, wetlands and the proposed structure. Include dimensions between these items and to the property lines.

4. Use & Construction

Existing Construction Type _____	Propose Construction type _____	Number of floors _____
Existing Use Group _____	Proposed Use Group _____	Total floor area _____
Existing Hazard Class _____	Proposed Hazard Class _____	Floor area per floor _____
Existing Building Height _____	Proposed Building Height _____	
From 780 CMR, Chapter 5 Height and Area Limitations of Buildings		
Maximum Floor area _____	Maximum Height _____	Maximum Stories _____

If the proposed project exceeds any of the allowed tabular height or area limitations, provide an explanation on the code summary page of your drawings.

5. Contractor

Construction Supervisor: For building less than 35,000 CF, if more than 35,000 CF controlled construction applies.

Name _____ License Number: _____ Expiration _____
 City: _____ State: _____ Zip: _____ Phone: _____
 E-Mail _____ Signature: _____ Date: _____

Attach readable copies with picture, of current Construction Supervisor License.

Paid Amount: _____

Date: _____

Check Number: _____

Initials _____

As part of this submittal, include all applicable documentation listed on the check list attached.
Please complete reverse side.

This application must be printed or typed, blue or black ink only.

October 2020
Commercial

6. Workers Compensation Insurance (MGL 152 section 25c)

Owner Name: _____ Address: _____
 City: _____, State: _____, Zip: _____ Phone: _____

I am an employer providing workers' compensation for my employees working in this job.
 Company name: _____ Address: _____
 City: _____, State: _____, Zip: _____ Phone: _____
 Insurance company: _____ Policy Number: _____

I am a sole proprietor general contractor (check one) and have hired the contractors listed below who have the following workers' compensation policies: (attach addition sheets if necessary)
 Company name: _____ Address: _____
 City: _____, State: _____, Zip: _____ Phone: _____
 Insurance company: _____ Policy Number: _____

Failure to secure coverage as required under Section 25A of MGL 152 can lead to the imposition of criminal penalties of a fine up to \$ 1500.00 and /or one years' imprisonment as well as civil penalties in the form of a STOP WORK ORDER and the fine of \$ 100.00 a day against me.
Attach current copies of certificates of insurance endorsed to the Building Inspector, Town of Charlton

7. Debris Disposal, Who is the trash company? Must be complete for all projects

In accordance with MGL Chapter 40, Section 54, the Owner/Authorized Agent for this project stipulates that all debris resulting from this work shall be disposed of in a properly licensed solid waste disposal facility as defined by MGL Chapter 111, Section 150A.

Name of Waste Facility: _____ Address: _____ City: _____

8. Other Signatures Needed

Town Collector: _____ For All Projects (MGL c 40 § 57)
 Board of Health: _____ For project that might affect your sewage disposal system.
 Sewer/Water: _____ If the property is connected to Municipal Water or Sewage

9. Owner/ Agent Authorization

I, _____, as the Owner of the subject property hereby authorize _____ to act on my behalf, in all matters relative to work authorized by this building permit application. _____ Date: _____
 Signature of owner

I, _____, as Owner, / Authorized Agent hereby declare that all statements and information on and attached to this application are true and accurate, to the best of my knowledge and belief. Signed under the pains and penalties of perjury.

Print Name _____
 Sign Name _____ Date: _____

As part of this submittal, include all applicable documentation listed on the check list attached.
 Please complete reverse side.
This application must be printed or typed, blue or black ink only.



Supplemental Information Required for 9th Edition Other Than a One or Two Family Dwelling

Building Commissioner
37 Main Street
Charlton, MA 01507
508-248-2241

The following information, drawings and electronic files are required to be submitted as part of the permit application package. The Building Commissioner may modify the requirements based on the complexity of the project.

Project address: _____

The relevant codes in effect at this time are;

- 9th edition the Massachusetts State Building Code, (780 CMR) {§ xxxx}
- International Building Code (IBC) 2015,
- International Mechanical Code (IMC) 2015 edition
- International Energy Conservation Code (IECC) 2015 edition (2018 after August 7, 2020)
- Stretch code provisions appendix AA
- International Existing Building code (IEBC) 2015 edition
- Architectural Access Board Code (521 CMR) 2015 edition
- Board of Fire Prevention Regulation (527 CMR) as amended
- Electrical, NFPA 70, 2020 edition
- Massachusetts Fuel Gas and Plumbing Code (248 CMR) 2017, with amendments
- Town of Charlton Fire Department Cistern and Dry-Hydrants (CCDH) January 30, 2007
- For fire sprinklers; NFPA 13 series, 2013 edition
- For fire detection and alarms; NFPA 72, 2013 edition
- Construction safety NFPA 241 2009 edition

Note many codes have Massachusetts specific amendments

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- Complete plans; 3 paper copies (max 24 x 36") and 1 copy on thumb drive, in Adobe PDF format {§116, §110.8 & §111.10} Plans will include;
 - Code Summary¹ page(s)
 - Life Safety² page(s)
 - Sufficient drawing(s) to show the work to be done
 - Approved site plan; 3 paper copies (max 24 x 36") and 1 copy on thumb drive, in Adobe PDF format
 - Project Specifications³ book; 1 bound paper copy and 1 copy on thumb drive, in Adobe PDF format
 - Proof of Registry of Deeds recording of any documents required to be recorded
 - Construction control documents [initial] {§107.6, 107.6.2}
 - Project Directory [AIA G807], for each of the design disciplines and subcontractors include;
 - Names
 - Area of responsibility
 - Contact information

¹ For requirements of Code Summary page see list.

² For requirements of Life Safety page see list.

³ Project specification book(s) may be provided for some projects. If information required by this application is included in the specifications book, those pages will be tabbed and label.

- Structural Peer Review if required {§105.9}
- Building Evaluation chapter 34 = 2015 IEBC for remodeling, alterations, change of use or additions
- Soil Evaluation {§1801.0; §1803} new construction, increased footprint or increased loads
- Fire Protection Narrative Analysis {§901.2.1}
- HVAC/ Energy Code Analysis, Envelope, HVAC and Lighting Density {§IMC 106.1, 106.3 et. al}
- Structural Tests & Inspections Summary {§1701.0, 1704 et. al.}
- Submittals for the following are required prior the installation these systems (allow time for review);
2 paper copies (max 24 x 36") and 1 copy on thumb drive, in Adobe PDF format
 - Sprinkler systems
 - Other extinguishing systems
 - Fire alarm systems
 - Kitchen hood systems

Guidance for Code Summary Page

After the project cover page provide one page containing all of the applicable information listed below, with required or allowed values and provided values, number with the following heading and sub headings:

- 1) List all applicable codes for the project
- 2) Use group(s) classification by floor and/or area {§ 304, 401}
- 3) Floor load bay are required/ designed {§ 1603}
- 4) Roof load required/designed {§ 1603}
- 5) Wind load requires/designed {§ 1603}
- 6) Seismic load required/ designed {§ 1603}
- 7) Building height
 - a. Actual
 - b. Calculated in accordance with Town of Charlton Zoning Bylaw
- 8) Construction type {chapter 6}
- 9) Fire suppression {chapter 9}
- 10) Standpipe system {§ 905}
- 11) Emergency Responder Radio coverage {§ 906}
- 12) Specific occupancy area separation {§ 508, Table 508.4, 509}
- 13) Stages and platforms {§ 303, 410}
- 14) Tabular Height {Table 503}
- 15) Allowable area increases {§ 506.2}
- 16) Structural Element fire resistance rating {table 601}
- 17) Exterior Wall Fireresistence Rating {table 602}
- 18) Fire & Party Wall Fireresistence Ratings {§ 705, 706}
- 19) Opening Protective Fire Protection Rating {§ 715, 716, 705.8.2}
- 20) Draftstopping – Attics & Concealed Spaces {§ 718}
- 21) Interior Finish {table 803.1}

Life Safety page

- 1) Occupant Load {Table 1004.1.2}
- 2) Accessible Means Of Egress {§ 1009.0, 1009.6}
- 3) Exits Required {§ 1006}
- 4) Length of Exit Access Travel {table 1017.2}
- 5) Egress Width/Occupancy {§ 1005}
- 6) Egress Convergence {§ 1005.6}
- 7) Maximum Allowance Dead End Corridor (§ 1020.4)
- 8) Egress sizing {§1005}
- 9) Discharge Identification {§ 1023.8, 1104.21}
- 10) Spaces w/1 Means of Egress {table 1006.3.2(2)}
- 11) Interior Environment {chapter 12 and IECC}
- 12) Fire Extinguisher {§ 906}