

TOWN OF CHARLTON



PUBLIC RECORDS REQUEST FORM

Date of Request: _____

Requestor information (How may we contact you) (Please print clearly)

Name:
Address:
Email:
Phone:

Description of Information you are requesting: please be as detailed as possible so that we may be able to assist you better (ie: date or dates of incident) (Please print clearly)

COMPLETED FORM MUST BE SENT TO A RECORD ACCESS OFFICER IN ORDER TO BE CONSIDERED RECEIVED.

Public Records Access Officers:

Jennifer Burdett, Primary Records Access Officer – Police Department
508-248-2252 | jennifer.burdett@townofcharlton.net

Dan Dowd, Records Access Officer – Police Department
508-248-2252 | daniel.dowd@townofcharlton.net

Chief Ed Knopf, Records Access Officer – Fire Department
508-248-2276 | edward.knopf@townofcharlton.net

Karen LaCroix, Records Access Officer – Town Clerk
508-248-2249 | karen.lacroix@townofcharlton.net

Mary Devlin, Records Access Officer, Supervisor
508-248-2206 | mary.devlin@townofcharlton.net