



Charlton Police Department

85 Masonic Home Road
Charlton, MA 01507



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Interim Chief of Police

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HOUSE CHECK REQUEST FORM

NAME: _____
ADDRESS: _____
PHONE #: _____
DATES TO BE CHECKED: _____ TO _____
DESCRIPTION OF HOUSE: _____
HOUSE ALARMED? YES/NO - IF YES, ALARM CO. _____
LIGHTS LEFT ON? YES/NO - IF YES, LOCATIONS: _____

VEHICLES IN DRIVEWAY? YES / NO VEHICLES IN GARAGE? YES / NO

#1. MAKE _____ MODEL _____
COLOR _____ PLATE # _____
#2. MAKE _____ MODEL _____
COLOR _____ PLATE # _____

IN AN EMERGENCY CAN WE CONTACT YOU? YES / NO

LOCATION: _____ PHONE # _____

PEOPLE AUTHORIZED TO CHECK YOUR RESIDENCE

NAME: _____ PHONE # _____ KEYS? YES / NO

NAME: _____ PHONE # _____ KEYS? YES / NO

PLEASE CALL US WHEN YOU RETURN AND HAVE A SAFE TRIP!

SUGGESTIONS FROM US

- 1) HAVE SOMEONE PICK UP YOUR MAIL AND NEWSPAPERS EVERYDAY.
 - 2) HAVE YOUR LIGHTS, RADIO OR TELEVISION SET ON A TIMER.
 - 3) MOTION DETECTOR LIGHTS ON THE OUTSIDE OF YOUR HOUSE.
 - 4) WINTER – ARRANGE TO HAVE YOUR DRIVEWAY AND WALKWAYS CLEARED OF SNOW.
 - 5) SUMMER – ARRANGE FOR SOMEONE TO CUT YOUR LAWN.
 - 6) BEFORE YOU LEAVE – LOCK YOUR WINDOWS AND DOORS.
 - 7) MAKE SURE TO PROVIDE KEYS AND ALARM CODE TO PERSON ENTRUSTED TO CHECK YOUR HOUSE.
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